# Panama Central School

# District Safety Plan



District-wide school safety plans and building-level emergency response plans shall be designed to prevent or minimize the effects of violent incidents and emergencies and to facilitate the coordination of schools and school districts with local and county resources in the event of such incidents or emergencies.

8NYCRR-NY155.17(c)

Board Approval: July 11th, 2022

# **Table of Contents**

Introduction	3
Response Team	3
Response Procedures	8
Acts of Violence	9
Safety Team Resources	12
Communication	14
Chief Emergency Officer Responsibilities	14
Contacting Law Enforcement	14
Parent Communication	15
Educational Agencies within District	15
Safety Risk Identification & Dissemination	16
Prevention & Intervention	16
Law Enforcement Collaboration	16
School Safety Anonymous Reporting System	17
School Safety Training Programs	17
School Safety Personnel Training	18
Multi-Hazard School Safety Training	19

# Introduction

District-wide school safety plans and building-level emergency response plans shall be designed to prevent or minimize the effects of violent incidents and emergencies and to facilitate the coordination of schools and school districts with local and county resources in the event of such incidents or emergencies. [8NYCRR 155.17(c)]

At Panama Central School, it is our mission to have a safe and supportive environment to educate all students while developing character, solving problems and learning to communicate and collaborate effectively. In order to achieve this, we consider safety of students and staff a top priority. The following plan addresses our specific plan for preventing and/or minimizing violent incidents and emergencies.

# **Response Team**

Panama Central School is a one-building school district. For this reason, the Building Level School Safety Team is responsible for creating the Emergency Response Plan.

The following is Panama Central School's Emergency Response Team:

ERT Role	Name	Position	Contact Information
Site Incident	Bert Lictus	Superintendent	Phone: 782-4445
Commander Alternates	Emily Harvey/Lauren Harper/Scott Costantini	Director of Instruction/Elementary Principal/Secondary Principal	Phone: 782-4421 782-4414 782-4413
First-Aid Coordinator	Laura Holmberg	Nurse	Phone: 782-4472
Alternate	Jerry Ireland	Transportation Aide	Phone: 782-4410
Student Supervision Coordinator	Christopher Payne	Athletic Director	Phone: 782-4459
Alternate	Dane Simmons	Counselor	Phone: 782-4422

Facility & Materials Coordinator	Kevin Miktuk	Head Cust / SOGB	Phone: 782-4470
Alternate	Jerry Fardink	Cust / Maint	
Student / Parent Reunion Coordinator	Chrissy Smith	Secretary	Phone: 782-4469
Alternate	Ann Schnars	Secretary	Phone: 782-4448
School Crisis Recovery Team Coordinator	Dane Simmons	Counselor	Phone: 782-4422
Alternate	Laura Myers	Psychologist	Phone: 782-4448

The following table details the names and titles of the Building Level School Safety Team members:

Name	Title	Agency	Contact Information
Emily Harvey	Director of Instruction	Panama	716-782-2455 Ext. 4421
Brynne Hinsdale	Director of Technology	Panama	716-782-2455 Ext. 4456
Chad Wakeley	Teacher	Panama	716-782-2455 Ext. 4495
Pam Warner	Teacher	Panama	716-782-2455 Ext. 2206
Lauren Harper	UPK-6 Principal	Panama	716-782-2455 Ext. 4166
Scott Costantini	7-12 Principal	Panama	716-782-2455 Ext. 4413
Jennifer O'Dell	Teacher	Panama	716-782-2455 Ext. 2123
Evan TeCulver	Teacher	Panama	716-782-2455 Ext. 2139

### **Superintendent or designee**

The superintendent (or their designee) will serve as the **Incident Commander** and designate a minimum of two qualified individuals to serve as alternates in the event that the superintendent is unable to serve in that role. At all times, the superintendent still retains the ultimate responsibility for the overall safety of students and staff.

### Responsibilities include:

- Provide direction over all incident management actions based on procedures outlined in this ERP
- Take steps necessary to ensure the safety of students, staff and others
- Determine which emergency protocols to implement as described in the functional annexes of this ERP
- Coordinate/cooperate with emergency responders
- Keep the Superintendent informed of the situation

### **Teachers / Substitute Teacher / Student Teachers**

Teachers shall be responsible for the supervision of students and shall remain with students unless directed to do otherwise

- Responsibilities include:
- Supervise students under their charge
- Take steps to ensure the safety of students, staff, and other individuals.
- Take attendance when class relocates to an inside or outside designated area or to an evacuation site
- Report missing students to the appropriate Emergency Response Team Member
- Execute assignments as directed by the Incident Commander.
- Obtain first aid services for injured students from the school nurse or person trained in first aid. Arrange for first aid for those who are unable to be moved
- Render first aid or CPR if certified and deemed necessary

### **Teaching Assistants**

Responsibilities include assisting teachers as directed and actions to ensure the safety of students.

### **Counselors & School Psychologists**

Responsibilities include:

- Take steps to ensure the safety of students, staff and other individuals during the implementation of the ERP
- Provide appropriate direction to students as described in this ERP for the incident type

- Render first aid or CPR and/or psychological aid if trained to do so
- Assist in the transfer of students, staff and others when their safety is threatened by an emergency
- Administer counseling services as deemed necessary during or after an incident
- Execute assignments as directed by the Incident Commander

### **School Nurse/Health Assistant**

### Responsibilities include:

- Administer first aid or emergency treatment as needed
- Supervise administration of first aid by those trained to provide it
- Organize first aid and medical supplies
- Execute assignments as directed by the Incident Commander

### **Custodians/Maintenance Staff**

### Responsibilities include:

- Survey and report building damage to the Incident Commander
- Control main shutoff valves for gas, water, and electricity and ensure that no hazard results from broken or downed lines
- Provide damage control as needed
- Assist in the conservation, use and disbursement of supplies and equipment
- Control locks and physical security as directed by the Incident Commander
- Keep Incident Commander informed of the condition of the school
- Execute assignments as directed by the Incident Commander

### **Principal's Secretary/Office Secretaries**

### Responsibilities include:

- Answer phones and assist in receiving and providing consistent information to callers
- Provide for the safety of essential school records and documents
- Provide assistance to the Incident Commander/Principal
- Monitor radio emergency broadcasts
- Execute assignments as directed by the Incident Commander

### **Food Service/Cafeteria Workers**

### Responsibilities include:

- Prepare and serve food and water on a rationed basis whenever the feeding of students and staff becomes necessary during an incident
- Execute assignments as directed by the Incident Commander

### **Bus Drivers**

Responsibilities include:

- Supervise the care of students if disaster occurs while students are on the bus
- Transfer students to new location when directed
- Execute assignments as directed by the Incident Commander

### **Other Staff**

Responsibilities include:

• Execute assignments as directed by the Incident Commander

### **Students**

Responsibilities include:

- Cooperate during emergency drills, exercises and during an incident
- Follow directions given by faculty and staff.
- Know student emergency actions and assist fellow students in an incident
- Report situations of concern (e.g. "If you see something, say something.")
- Develop an awareness of the high priority threats/hazards and how to take measures to protect against and mitigate those threats/hazards

### Parents/Guardians

Responsibilities include:

- Encourage and support school safety, violence prevention and incident preparedness programs within the school
- Participate in volunteer service projects for promoting school incident preparedness
- Provide the school with requested information concerning the incident, early/late dismissals and other related release information
- Listen to and follow directions as provided by the School District.

# **Response Procedures**

### Suicide:

In the event that a student makes a threat against themselves, the following procedures should be followed:

- Do not leave the student alone
- Tell the student that you are concerned
- Report incident directly to the Guidance Counselor and Principal's Office

### The Guidance Counselor will:

- Isolate the student from peers, if possible
- Talk to the student and assess the seriousness of the threat
- Ask the student directly if they have entertained thoughts of suicide
- Will not leave the student alone
- Continue communication with the Principal's Office
- Contact the parent and/or guardian
- Refer the family to community counselors and/or medical professionals
- Continue counseling services when the student returns to normal daily activity in school

### The Principal will:

- Continue communication with the Guidance Counselor and family
- Notify the Superintendent and if needed, Emergency Service personnel
- Require medical documentation of care prior to returning to school

### **Community Resources:**

### WCA Hospital

Crisis Intervention: 1-800-724-0461

(716)664-8611

Jones Memorial Health – Psychology Services

51 Glasgow Ave.

Jamestown, NY 14701

### The Resource Center Counseling & Psychiatric Services

(716)661-1590

880 E. 2<sup>nd</sup> St.

Jamestown, NY 14701

### **Acts of Violence**

The Panama Central School Code of Conduct states that no individual shall Engage In Conduct That Is Violent Or Threatening. Examples include but are not limited to:

- Committing an act of violence (such as hitting, kicking, punching, and scratching) upon a teacher, administrator or other school employee or attempting to do so.
- Committing an act of violence (such as hitting, kicking, punching, and scratching) upon another student or any other person lawfully on school property or attempting to do so.
- Engaging in harassing conduct, verbal threats, intimidation, or abuse that reasonably
  causes or would reasonably be expected to cause a student to fear for his or her physical
  well-being.
- Possessing a weapon. Authorized law enforcement officials are the only persons
  permitted to have a weapon in their possession while on school property or at a school
  function.
- Displaying what appears to be a weapon.
- Threatening to use any weapon or to do any form of harm to another individual by any other means.
- Intentionally damaging or destroying the personal property of a student, teacher, administrator, other District employee or any person lawfully on school property, including graffiti or arson.
- Intentionally damaging or destroying school District property.
- Fighting and/or using any form of physical force against another person.
- Instigating or initiating a fight or the use of any form of physical force against another person.

Engage In Any Conduct That Endangers The Safety, Morals, Health Or Welfare Of Others. <u>Examples</u> include but are not limited to:

- Lying to school personnel.
- Stealing the property of other students, school personnel or any other person lawfully on school property or attending a school function.
- Defamation, which includes making false or unprivileged statements or representations about an individual or identifiable group of Individuals that harm the reputation of the person or the identifiable group by demeaning them. This can include posting or publishing video, audio recordings or pictures (written material, cell phones, Internet, YouTube, etc.).
- Discrimination, based on a person's actual or perceived race, age, sexual orientation, use
  of a recognized guide dog, hearing dog or service dog, color, creed, national origin,
  ethnic group, religion, religious practice, sex, sexual orientation, gender or gender
  identity, marital or veteran status, use of a recognized guide dog, hearing dog or service
  dog, or disability as a basis for treating another in a negative manner on school property
  or at a school function.

- Harassment, the creation of a hostile environment by conduct or by verbal threats, intimidation or abuse that has or would have the effect of unreasonably and substantially interfering with a student's educational performance, opportunities or benefits, or mental, emotional or physical wellbeing based on a person's actual or perceived race, color, weight, national origin, political affiliation, ethnic group, religion, religious practice, marital or veteran status, use of a recognized guide dog, hearing dog or service dog, disability, sexual orientation, gender or sex.
- Harassment, which includes a pattern of actions or statements directed at an identifiable
  individual or group which are intended to be or which a reasonable person would
  perceive as ridiculing or demeaning, including but not limited to all forms of harassment
  prohibited in the Board's Harassment Policies, which is incorporated as a part of this
  Code of Conduct.
- Sexual harassment, which includes unwelcome sexual advances, requests for sexual favors, taking, sending or receiving sexually explicit videos, pictures or auditory recordings and other verbal or physical conduct or communication of a sexual nature.
- Bullying and intimidation, which includes engaging in actions or statements that put an individual in fear of bodily harm.
- "Internet bullying" (also referred to as "cyber bullying") including the use of instant messaging, email, websites, chat rooms, text messaging, or by any other electronic means, when such use interferes with the operation of the school; or infringes upon the general health, safety and welfare of students or employees.
- Harassment, bullying and/or discrimination that happens, "Off school property where such acts create or would foreseeably create a risk of substantial disruption within the school environment, where it is foreseeable that the conduct, threats, intimidation or abuse might reach school property".
- Hazing, which includes any intentional or reckless act directed against another for the
  purpose of initiation into, affiliating with or maintaining membership in any school
  sponsored activity, organization, club or team.
- Selling, using or possessing obscene material.
- Using vulgar or abusive language, cursing or swearing.
- Possessing, using, selling, distributing or exchanging a cigarette, cigar, pipe, e-cigarette or using chewing or smokeless tobacco.
- Possessing, consuming, selling, distributing or exchanging alcoholic beverages or illegal
  or controlled substances, counterfeit and designer drugs, or paraphernalia for use of such
  drugs or be under the influence of any such substances on school property or at a school
  function, or being under the influence of either. "Illegal substances" include, but are not
  limited to, inhalants, marijuana, synthetic cannabinoids, ecstasy, cocaine, LSD, PCP,
  amphetamines, heroin, steroids, look-alike drugs, and any substances commonly referred
  to as "designer drugs."
- Inappropriately using, possessing or sharing prescription and/or over-the-counter drugs.
- Gambling.
- Indecent exposure, that is, exposure to sight of the private parts of the body.

• Initiating a report, warning or threat of fire or other catastrophe (including but not limited to a bomb threat or a threat of harm from a chemical or biological substance) without valid cause, misuse of 911, or discharging a fire extinguisher.

### **Individuals Who Bring a Weapon to School**

Any individual, other than a student with a disability, found guilty of bringing a weapon onto school property will be subject to suspension from school for at least one calendar year. Before being suspended, the student will have an opportunity for a hearing pursuant to Education Law §3214. The superintendent has the authority to modify the one-year suspension on a case-by-case basis. In deciding whether to modify the penalty, the superintendent may consider the following:

- The student's age.
- The student's grade in school.
- The student's prior disciplinary record.
- The superintendent's belief that other forms of discipline may be more effective.
- Input from parents, teachers and/ or others.
- Other extenuating circumstances.

### Individuals Who Commit Violent Acts Other than Bringing a Weapon to School

Any student, other than a student with a disability, who is found to have committed a violent act, other than bringing a weapon onto school property, shall be subject to suspension from school for at least five days. If the proposed penalty is the minimum five-day suspension, the student and the student's parents will be given the same notice and opportunity for an informal conference given to all students subject to a short-term suspension. If the proposed penalty exceeds the minimum five-day suspension, the student and the student's parents will be given the same notice and opportunity for a hearing given to all students subject to a long-term suspension. The suspending authority has the authority to modify the minimum five-day suspension on a case-by-case basis. In deciding whether to modify the penalty, the Superintendent may consider the same factors considered in modifying a one-year suspension for possessing a weapon.

### **Visitors to the School**

The Board encourages parents and other District citizens to visit the school and classrooms to observe the work of students, teachers and other staff. Since schools are a place of work and learning, however, certain limits must be set for such visits. The principal or his designee is responsible for all persons in the building and on the grounds. For these reasons, the following rules apply to visitors to the schools:

• Anyone who is not a regular staff member or student of the school will be considered a visitor. All visitors to the school will be required to sign the visitor's register and will be issued a visitor's identification badge, which must be worn at all times while in the school or on school grounds. The visitor must return the identification badge before leaving the building.

- Visitors attending school functions that are open to the public, such as parent-teacher organization meetings, athletic competitions or public gatherings, are not required to register or wear an identification tag.
- Parents or citizens who wish to observe a classroom while school is in session are required to arrange such visits in advance with the classroom teacher(s), so that class disruption is kept to a minimum. The teacher will notify the respective office of such a visit.
- Student visitors may be approved by the building principal if requested is submitted at least 24 hours in advance.
- Visitors cannot expect teachers to take away from classroom instruction to discuss individual matters
- Any unauthorized person on school property will be reported to the principal or his or her
  designee. Unauthorized persons will be asked to leave. The police may be called if the situation
  warrants.

All visitors must abide by the rules contained in the Panama Central School Code of Conduct.

# **Safety Team Resources**

### **EMERGENCY RESOURCE INFORMATION**

### **Local Emergency Agencies:**

Dispatcher	911 (Emergency)
Police	911
Sheriff	911 or 716-753-2131
State Police	911
Ambulance	911
Fire	911
<b>Local Numbers:</b>	
Town of Harmony Highway Department	716-782-3430
Town of North Harmony Highway Department	716-789-2055
County Numbers:	
Chautauqua County Emergency Services	716-661-7341
Chautauqua County Dept of Public Works	716-366-5092

New York State Department of Transportation (NITTEC)	716-847-2450
State Numbers:	
New York State Police	911
Hospital and Medical Numbers:	
UPMC Chautauqua-Jamestown	716-481-0141
Erie County Medical Center-Buffalo	716-898-3000
UPMC Hamot Medical Center-Erie	814-877-6000
Chautauqua County Health Department	716-363-3660
American Red Cross	716-484-0150
Poison Control Center	1-800-222-1222
Other:	
New York State Police Suspected Terrorist Hotline	1-866-723-3697
Chemtrec (24 Hours)	1-800-262-8200
EPA Pesticide Service Center	1-800-858-7378
National Response Center:	
- Oil & Toxic Chemical Spill	1-800-424-8802
National Weather Service	716-565-0204
Federal Aviation Administration (DOT)	718-553-3100
<u>Utilities:</u>	
National Grid	
- Electric Outage	1-800-867-5222
- Gas Odor	1-800-892-2345
New York State Electric and Gas	
- Electric Outage	1-800-572-1131
- Gas Odor	1-800-572-1121

National Fuel Gas 1-800-444-3130

Radio Stations: WJTN - WWSE/WKSN - WHUG, WQFX 716-484-9586

KISS 106.9 FM 716-487-1106

Newsradio 930 WBEN 716-832-3012

**Television Stations:** WGRZ-Channel 2 877-947-9882

WIVB Channel 4 716-879-4827

WKBW Channel 7 716-845-0081

### Communication

### **Chief Emergency Officer Responsibilities**

Mr. Bert Lictus, Panama Superintendent will serve as the Chief Emergency Officer. He is considered to be the 'Incident Commander' as designated in the School Building Level Safety Plan. He will be responsible for carrying out the aforementioned responsibilities. Mr. Bert Lictus will be trained in Incident Command Systems through the Utica National Vector Training platform annually.

# **Contacting Law Enforcement**

Panama Central School has established and maintains relations with the Chautauqua County Sherriff's Department and New York State Police. Officers are regularly welcomed into the building for routine security checks, collaboration meetings, and as resources when making safety decisions. In the event of an incident, emergency, or safety concern, an administrator will make the determination to contact law enforcement. Upon determining a need to include law enforcement, the Superintendent will be notified prior as soon as possible.

Before police officials are permitted to question or search any student, the Building Principal or his or her designee shall first try to notify the student's parent to give the parent the opportunity to be present during the police questioning or search. If the student's parent cannot be contacted prior to the police questioning or search, the questioning or search shall not be conducted at school. Whenever practicable, the principal or designee will be present during any police questioning or search of a student on school property or at a school function.

### **Parent Communication**

Before an incident occurs, Panama Central School will:

- Inform parents on how to access alerts and incident information.
- Inform parents that the school has developed an ERP, its purpose and its objectives. <u>Detailed</u> response tactics will not be shared if they will impede the safe response to an incident.
- Information will be included in the school calendar, school newsletter, school flyer.
- Be prepared with translation services for non-English-speaking families and students with limited English proficiency.
- In the event of an incident, the school will:
  - Disseminate information through the use of school messenger (parent broadcasting system), email, website, social media (where appropriate) and radio announcements to inform parents about what is known to have happened.
  - Implement a plan to manage phone calls and parents who arrive at the school.
  - Describe how the school and school district are handling the situation.
  - Provide a phone number, web site address or recorded hotline where parents can receive updated incident information.
  - o Inform parents and students when and where school will resume.

After an incident, school administrators will schedule and attend an open question- and-answer meeting for parents/guardians as soon as possible.

# **Educational Agencies within District**

Panama Central School is a one-building school district and does not need to contact any other educational agencies within the district. Panama Central School does have a radio system with individuals assigned to communicate in the event of an evacuation. These individuals are assigned to students and staff within sections of the building at the time of an emergency. They are as follows:

Radio Leaders	Location
Lauren Harper	Front Parking Lot
Deb Bailey	School Street (Music to Gym Doors)
Rod Brink	School Street (Drop Off Area)
Chad Wakeley	Pool Parking Lot
Deb Paterniti	Practice Field
Helen Keefe	North Gym Parking Lot
Chrissy Smith	Office Coordinator
Scott Costantini	Office Coordinator

# **Safety Risk Identification & Dissemination**

All students are expected to promptly report violations of the Code of Conduct to a teacher, guidance counselor, principal or his or her designee. Any student observing a student possessing a weapon, alcohol or illegal substance on school property or at a school function must report this information immediately to a teacher, principal, principal's designee or the superintendent.

All District staff who are authorized to impose disciplinary sanctions are expected to do so in a prompt, fair and lawful manner. District staff who are not authorized to impose disciplinary sanctions are expected to promptly report violations of the Code of Conduct to their supervisor, who shall in turn impose an appropriate disciplinary sanction, if so authorized, or refer the matter to a staff member who is authorized to impose an appropriate sanction.

Any weapon, alcohol or illegal substance found shall be confiscated immediately, if possible, followed by notification to the parent of the student involved and the appropriate disciplinary sanction if warranted, which may include permanent suspension and referral for prosecution.

The principal or his or her designee must notify the appropriate local law enforcement agency of those Code violations which constitute or may constitute a crime and which, in his or her judgment, substantially affect the order or security of a school, its students, and/or its staff, as soon as practical. The notification may be made by telephone and may be followed by an appropriate written document. The notification must identify the student and explain the conduct which violated the Code of Conduct and which constitutes or may constitute a crime.

Emily Harvey, Director of Instruction Dignity Act Coordinator

Lauren Harper, Elementary Principal Dignity Act Coordinator

Scott Costantini, Secondary Principal Dignity Act Coordinator

### **Prevention & Intervention**

### Law Enforcement Collaboration

Panama Central School works closely with the New York State Police and Chautauqua County Sheriff's Department. The Chautauqua County Sheriff's Department performs routine school visits. They are also requested and/or notified of large events taking place within the district or for routine safety checks of the building, as deemed necessary by an administrator.

To further encourage positive relations with law enforcement officers, Panama Central School provides new officers a walking tour of the building, visitor procedures, parking instructions, and instructions on how to directly contact an Administrator in the building. This process is followed in an effort to effectively collaborate with all law enforcement agencies.

### **School Safety Anonymous Reporting System**

Students will have the opportunity to report any threat of violence or related concerns anonymously through an online reporting system. Reports will be assessed by a building team member on the severity of the report.

### **School Safety Plan Audit**

Panama Central School will periodically submit this safety plan for a 3rd party audit with a trained professional and/or professional organization. Results of the audit will be considered when updating the district's safety plan.

# **School Safety Training Programs**

Panama Central School offers multiple opportunities for School Safety Training. The following is a list, but not limited too, opportunities for School Safety Training:

### **Elementary School**

In grades K-6, students are provided the Michigan Model for Health curriculum. While the scope and sequence of curriculum is not all violence prevention, it offers sections relating to school safety. Specifically, the following is covered:

- Social/Emotional Health/ Character Development
- Alcohol, Tobacco, and Other Drug Prevention
- General Safety Awareness
- Personal Health & Wellness

In addition, The School Psychologist works with the K-6 health teacher to supplement the Michigan Model Health curriculum to cover the CR Health Education Part 135 requirements. These include but are not limited to School Safety training units.

### Middle School

The Secondary Guidance Counselor pushes into 7<sup>th</sup> and 8<sup>th</sup> grade health courses that align with CR Health Education Part 135. Specifically, topics that are covered, related to nonviolent conflict resolution are:

- Bullying
- Internet Safety
- Cyber-Bullying
- Relationships & Violence

### **High School**

The Secondary Guidance Counselor also teaches a College Transition course to 12<sup>th</sup> grade students. In relation to nonviolent conflict resolution the following topics are covered:

- Suicide Prevention
- Mental Health Awareness
- Dating Violence Prevention
- Eating Disorder Prevention

### **Parent Training**

To ensure that parents are included in our school safety prevention and intervention efforts, safety information is provided on an as needed basis. A Parent Tech. Literacy video is available on the school website. Parents are provided information in regards to social media and technology as it relates to their child's mental health. From this training they will be provided with preventative tools and resources to ensure that they are able to meet their child's social and emotional health needs.

### **Conflict Resolution**

In addition to formalized general education curriculum supports for school safety training, the Secondary Guidance Counselor, School Social Worker and School Psychologist provide conflict resolution and mediation between students on an as needed basis. This is performed either with individuals or in a group setting, depending on the need. Both are required to communicate and share information with the Building Principal in the event that they feel or it is reported that a student may hurt themselves or someone else in order to ensure a safe school environment.

### School Safety & the Educational Climate Incident Reporting

All threats of violence are taken seriously at Panama Central School. Reports are considered to be a means of prevention and intervention, opposed to punitive action. Students and parents are encouraged to report incidents or issues that are not limited to, bullying, harassment, discrimination, and at-risk behavior to their Building Level Principal/ DASA Coordinator, Guidance Counselor or School Psychologist.

# **School Safety Personnel Training**

All administrators, teachers, and staff are required to perform hall monitoring and school security duties. For this reason, all individuals working in this capacity are provided training. The following are, but not limited to, opportunities for School Safety Personnel Training:

- Utica National Insurance Group Safe Schools Training
  - Identifying & Addressing School Violence
  - o Online Safety: Predators

- Youth Suicide Awareness & Prevention
- October Safety Month Training
  - Structured drills that provide review, practice, and input/feedback
  - o After-school Training relating to a current safety need as identified by administration
  - Electronic transmission of updates and review materials relating to safety
- Frequent Safety Drills with practice & feedback
- Input & Feedback through the use of Google Forms to continually improve safety procedures

# **Multi-Hazard School Safety Training**

To fulfill the Multi-Hazard School Safety Training Requirements, Panama utilizes Utica National Insurance Company to provide online training that is mandatory prior to September 15<sup>th</sup>. The following is the training plan:

Bloodborne Pathogen Exposure Prevention

Hazard Communication: Right to Understand

Identifying & Addressing School Violence

Student Mental Health